

**North Dakota**  
**State Board of Examiners**  
**on**  
**Audiology and Speech-Language Pathology**

**Meeting Minutes**

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology will held a regular board meeting on Friday July 22nd 2022.

Date: July 22<sup>nd</sup> 2022

Time: 12:30pm

Location: APT, Inc

2900 E. Broadway Ave Suite #2

Bismarck, ND 58501

Remote Access: 1-571-317-3112 Access Code 603-146-973

**I. Call to Order**

Robyn Zeltinger, President Presiding

Erin Holt, Licensing Secretary

Amber Fox, Treasurer

Marin Almer

Matthew Miller

Danielle Landreville

Dave Schaibley, AAG

Brian Barrett, Board Management

**II. Meeting Minute Review**

**A. May 17th Minutes**

*Robyn Zeltinger: Motion to approve*

*Amber 2nd the motion*

*Vote: All aye*

**B. June 15th Minutes**

*Dr. Miller indicated he might have been at this meeting, Brian will check the recording*

*Robyn Zeltinger: Motion to have Brian check and add if necessary and if attendance is correct,*

*approved the minutes*  
*Matt Miller: 2nd the motion.*  
*Vote: All Aye*

### **III. Financials**

#### **A. Treasure Report**

**1. Analysis of Revenue and Expense**

**2. Balance Sheet**

**3. July 2021 – June 2022 Profit and Loss**

*Robyn Zeltinger: Motion to approve the Treasure Report*  
*Amber Fox: 2nd the motion*  
*Vote: All Aye*

### **IV. Applications-Licensure Secretary Report**

#### **A. Applications approved under Chair authority include:**

Hannah Rasmussen, SLP #2066  
Brittney Wolf, SLP # 2068  
Nicole Jones, SLP #2070  
Kristina Carey, SLP # 2072  
Karen Jasmin, SLP # 2074  
Laynee Kudrna, SLP #2076  
Karen Kajiwara-Nelson, Aud # 2078  
Brenda Schafer, SLP #2080  
Jordan Silverthone, SLP # 2082  
Mara Obrigewitch, SLP # 2084  
Abbey Aide, SLP # 2086  
Jaycee Schmidt, SLP # 2088  
Anna Kauffman, SLP # 2090  
Cloey Miller, SLP # 2092  
Bailey Weston Werk, SLP # 2094  
Breanna Donarski, SLP # 2096  
Abby Randall, SLP # 2098  
Rachel Schueneman, SLP # 2100  
Brooklyn Garnett, SLP # 2104  
Matthew Bergren, SLP # 2106  
Elise Hultgren, SLP # 2108  
Kari Fossen, SLP # 2110  
Liz Kratochvil, SLP # 2112  
Hannah Sellin, SLP # 2114  
Madisen Wilander, SLP # 2116  
Megan Osowski, SLP # 2118

Kylie MacDonald, SLP # 2120  
Miranda Hamman, SLP # 2122  
Miranda Frueh, SLP # 2124  
Heidi Grafsgaard, SLP # 2126  
Nicole Goossen, SLP #2128  
Nicole Freeberg, SLP # 2130  
Karli Heiser, SLP # 2132  
Linu Zheng, SLP # 2134  
Aubrey Bjordal SLP # 2136  
Kyra Barrett, SLP # 2138  
Kelsey Cramer, SLP # 2140  
Samantha Imdieki, SLP # 2142  
Shelby Tornato SLP # 2144  
Kelsey Kuehn, SLP # 2146  
Haley Rodakowski, SLP # 2148  
Suzannah Le, SLP # 2150  
Chaneil Morin, SLP # 2152  
Sarah Haley, SLP # 2154  
Jessica Walth, SLP # 2156  
Holly Linville, SLP # 2158  
Drisana Medina, SLPLA # 2160  
Emily Stroup, SLP # 2162  
Arianna Steinke, SLP # 2164  
Sarah Hart, SLP # 2166  
Lindsay Hobbs, Aud # 2168  
Jeremy Swanson, Aud # 2170  
Stephanie Rayamajhee, SLP # 2172  
Kensey Neely, SLP # 2174  
Cameron Satoris, SLP # 2176  
Emily Huber, Aud # 2178

*Erin Holt: Motion to ratify those who have been pre-approved*  
*Amber Fox: 2nd the motion*  
*Vote: All Aye*

## **B. Applicant Review**

- 1. Hannah Rasmussen-Granted re-licensure**
  - a). Response to billing insurance (see attached)

*Board reviewed Hannah Rasmussen response and re-licensure*

*Robyn Zeltinger: Motion to accept the response and audit next renewal*  
*Amber Fox: 2nd the motion*  
*Vote: All Aye*

**2. Emily Huber-Granted re-licensure on July 11th 2022**  
**a). Response to billing insurance (see attached)**

*Robyn Zeltinger: Motion to approve response*  
*Amber Fox: 2nd the motion*  
*Vote: All Aye.*

**VI. Old Business**

**A. James Fletcher Scott**

**1. Mr. Scott's response to ASHA Complaint**

*Robyn Zeltinger: Motion to accept Mr. Scott's response and reviewed ASHA decision and keep in file*  
*Amber Fox: 2nd the motion*  
*All aye*

**B. Administrative Rules & Changes**

**1. Amber Fox presented a spreadsheet with public comment on Adm. Rules changes.**  
**Board discussed public feedback.**

*Board discussed ND Administrative Rule 11-02-01-01 1. (b.)*  
*Board decided more information is need. Board will collect data regarding when an application is received compared to when official transcripts are received. Licensure pre-approval will also be tracked.*

**2. Board discussed timeline for Administrative Rule changes.**

*Dave Schaibley indicated that he believes there will be a 50/50 chance legislators will require State Board's to change their Administrative Rules next August.*

*Board discussed not proceeding with Administrative Rule changes until the summer of 2023.*

*Board suggested Brian Send mass email, thank stakeholders for feedback, considering the information, compiling data, will not be able to have completed by session.*

*Robyn Zeltinger: Motion to table administrative rule changes until after the 2023 legislative session so rule changes can be done in one single attempt.*

*Erin Holt: 2nd the motion*  
*Vote: All aye*

**C. SLPLA Topics**

**1. SLPLA updating account on website and listing supervisor**

*Board discussed the question if SLPLA's should notify the Board when there is a supervisor change?*

*Board agreed this would be beneficial. Amber Fox will contact Melissa at Big Picture and have her create a check box so the supervisor can be listed and/or changed.*

**D. Big Picture-Corrected invoice**

- 1. Revised invoice of \$2500 April 2022 through March 2023 (previous invoice indicated April - May).**

*Albertson's advised that the \$2500 is an annual fee not a monthly fee.*

*Board discussed and agreed this is appropriate and corresponds to the Participating Addendum.*

**VII. New Business**

**A. Election of Recording Secretary**

*Robyn Zeltinger: Motion to approve Marin Almer as recording secretary*

*Amber Fox: 2nd the motion*

*Vote: All Aye.*

**B. Budget for 2023**

*Robyn will meet with Brian and put together a preliminary budget and bring this to the next Board meeting for analysis so the Board can adjust if necessary.*

**C. New appointments**

*Need to appoint a replacement for Amanda Leddige*

*Robyn will reach out to an Audiologist at UMary.*

**D. 2023 Meeting Dates**

*January 27th @ 12:30*

*April 28th @ 12:30*

*July 19th @ 12:30*

*Oct 27th @ 12:30*

**E. Invoice from State Auditor**

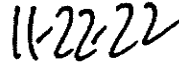
*Board reviewed the State Auditor invoice*

*Robyn Zeltinger: Motion to pay invoice*

*Amber Fox: 2nd the motion*

*Vote: All aye*

VII. Adjourn 2:16pm



**Dr. Marin Almer-Recording Secretary**

**Date**

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above. If so, include: (may require Executive Session per NDCC 44-04-19.1(2) due to possible need for attorney consultation)