

North Dakota
State Board of Examiners
on
Audiology and Speech-Language Pathology

Meeting Minutes

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology held a regularly scheduled board meeting Friday April 28th 2023.

Date: April 28th 2023

Time: 12:30pm

Location: APT, Inc

2900 East Broadway Ave. Suite #2

Bismarck, ND 58501

I. Call to Order

Dr. Robyn Zeltinger, President Presiding

Erin Holt, Licensing Secretary

Dr. Marin Almer, Recording Secretary

Courtney Olson

Danielle Landreville

Dr. Matthew Miller

Dr. Krystal Mann

Matt Menge, AAG

Brian Barrett, APT, Inc

II. Meeting Minute Review

A. January 27th Meeting Minute Review

Robyn Zeltinger: Motion to approve January 27th Meeting Minutes

Erin Holt: 2nd motion.

Vote: All Aye

B. March 30th Special Meeting Minute review

Courtney Olson: Motion to approve the March Minutes

Krystal: 2nd the motion

Vote: All Aye.

IV. Financials

A. Treasure Report

- 1. Analysis of Revenue and Expense**
- 2. Balance Sheet**
- 3. Profit and Loss**

Brian Barrett reviewed the financials with the Board. Advised that these are through Feb. 2023.

Erin Holt: Motion to approve financials.

Courtney Olson: 2nd the motion.

Vote: All Aye.

V. Applications-Licensure Secretary Report

A. Applications approved under Chair authority include:

Lauren Rud, SLP 2306
Alexandria Staples, SLP 2308
Chelci Gay, Aud 2310
Sabrina Verdoza, SLP 2312
April Wallner, SLP 2314
Morgan Klingsporn, Aud 2316
Valerie Mahoney, SLP 2318
Kayla Dockter, SLP 2320
Judith Pronger, SLPLA 2322
Kayla Simkins, SLPLA 2324
Brittany Thompson, SLP 2326
Brittany Vickers, SLP 2328
Stefanie Kaiser, SLP 2330
Shanee Ben-Arieh, SLP 2332
Marie Menyes, SLP 2334
Anne Swanberg, Aud 2336
Casey Brudvik, SLPLA 2338
Berlyn Salwey, SLPLA 2340

Robyn Zeltinger: Motion to ratify applicants licensed above.

Courtney Olson: 2nd the motion.

Vote: All Aye.

VI. Old Business

A. Update on Josephine Retz SLPLA application

Erin Holt discussed the application, advised that Ms. Retz provided the required information (i.e., letter from supervisor).

Erin Holt: Motion to approve Josephine Retz's application.

Courtney Olson: 2nd the motion

Vote: All Aye.

B. Big Picture and additional documentation in Website

1. SLPLA supervisory changes.

Brian explained that this was added to the application, Licensee account and renewal form.

2. Tracking CCC's

Brian advised that this was added to the application and renewal form.

3. Tracking applications-received and issue dates

Brian advised that Big Picture is adding a feature so the Board can create a spreadsheet, comparing application receive dates and licensure issue dates. It will also have a field for official transcripts & when they are received.

C. Discussion on changing the ND Administrative Rules

The Board discussed the need to change the administrative rules.

AAG, Matt Menge advised that that the Board might want to include a mandatory background check in the administrative rules

Robyn Zeltinger discussed creating an Administrative Rules subcommittee.

Robyn Zeltinger: Motion to create a ND administrative rules subcommittee to include Courtney Olson, Krystal Mann and Robyn Zeltinger.

Krystal Mann: 2nd the motion

Vote: All Aye.

D. Update; follow up to Tessa Nelson Ethical Question

Brian contacted Tessa Nelson on February 9th and to date she has not responded.

E. WSI update

Brian was contacted by Kristi Hruby on April 21st 2023 and she advised that "coverage for Board members would charge \$.0.30 for every \$100 in wages paid". "There is a minimum premium of \$250/year to have an account active".

Brian will contact WSI and get more information about starting the insurance process. The Board will then decide how it wants to proceed.

F. Legislative update-Bills

Board reviewed the legislative bill below

1154: Failed: (court mandate, settlement agreement dispute)

1221: Passed. Addresses how Board Presidents use their title, physicians too. How certain titles use badges, etc.

Brian will forward this bill to the Board

1344: Failed. (Administrative Rules committee changes)

1372: Failed: (mandate to provide licensure based on license from out of state).

2184: Failed: (mandate licensure to foreign practitioners)

2187: Passed; Counselor's compact.

2205 Passed. Psychologist compact.

2249: Passed: Turned into a study. The labor commissioner gathers information on CE Requirements and the practice of licensing out-of-state practitioners. Labor Commissioner to meet with each Board about licensing out of state practitioners with a goal of licensing them in 3 days. Also to revise CE's so to recognize contributions of employers and the opportunities afforded by technology.

2337 Failed. (OMB needed to provide boards with admin support).

2296: Failed. (Administrative law judge decision).

VII. New Business

A. NCSB Renewal ?

The Board reviewed but there was no desire to pay for a yearly membership.

B. Kylee Geer Ethics question.

The Board reviewed and discussed Ms. Geer's question. AAG Matt Menge advised that the board cannot provide legal advice, but can encourage her to seek legal counsel and discuss it with them.

Robyn Zeltinger: motion that Brian advise Ms. Geer that this isn't something the board can address. Might want to seek legal counsel as an alternative.

*Krystal 2nd the motion
Vote: All Aye.*

C. SLPLA Practicum Requirements

Board discussed recent SLPLA documentation that has been submitted.

Robyn Zeltinger: Motion that Erin and Courtney work together on SLPLA clinical experience hours document and once the document is complete, they will contact Brian and the Board will hold a special meeting to review the documents and make decisions regarding them.

Courtney Olson: 2nd the motion

Vote: All Aye

D. Outreach replacement for Erin and Amber: June 30th 2023

Krystal: Will reach out to an SLP who owns their own practice.

1. Licensing Secretary nominations.

Robyn nominated Krystal Mann to be an Audiology Licensing Secretary, Robyn will help train. Krystal accepted.

Robyn nominated Courtney to be the SLP Licensing Secretary. Courtney accepted and Erin will review the applications with her during the month of May.

2. Continuing Education Coordinator nominations

Robyn Nominated Marin Almer to be the new CE Coordinator. Marin Accepted.

Robyn Zeltinger: Motion for the following:

Courtney Olson: SLP & SLPLA Licensing Secretary

Krystal Mann: Audiology Licensing Secretary

Marin Amber: CE Coordinator

Krystal Mann: 2nd the motion

Vote: All Aye.

E. Questions from Tricia Nechodom:

1. Do we need to physically sign the audiograms we complete or can we use an electronic signature?

The Board reviewed and agreed this is not under the scope of the Board. Tricia might want to Seek information from American Academy of Audiology.

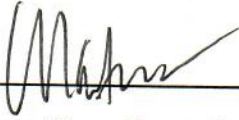
2. Is it a requirement somewhere that we need to have your diplomas/license from NDSBE hanging in our rooms?

Board reviewed question and discussed.

Matt Menge indicated that the board cannot provide legal advice, refer to 1221.

The Board agreed to refer her to HB 1221.

VIII. Adjourn. 2:45



Dr. Marin Almer-Recording Secretary

10-4-23

Date

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above. If so, include: (may require Executive Session per NDCC 44-04-19.1(2) due to possible need for attorney consultation)