

**North Dakota**  
**State Board of Examiners**  
**on**  
**Audiology and Speech-Language Pathology**

**Meeting Minutes**

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology held a Special meeting on Wednesday September 11<sup>th</sup> 2024.

Date: September 11<sup>th</sup> 2024  
Time: 12:00pm CST

**I. Call to Order**

**Robyn Zeltinger**  
**Hannah Campbell**  
**Matt Miller**  
**Marin Almer**  
**Danielle Landreville**

**Matt Menge – AAG**

**Brian Barrett-Apt, Inc**

**II. Re-Licensure Application review**

- **Mary Jo Slaathaug and Tiffany Sorrell**
  - **The Board reviewed Mary Jo Slaathaug and Tiffany Sorrell's re-licensure applications. Both applications did not have documentation of 10 CE hours for 2023.**
  - **Robyn Zeltinger made the motion to approve re-licensure for both Mary Jo Slaathaug and Tiffany Sorrell with the stipulation that they can apply CE hours from 2024 to satisfy 2023. When these applicants renew for 2025, they will need 10 additional continuing education hours.**
    - **Danielle Landreville seconded the motion**
    - **Roll Call Vote: All Aye**
  
- **Melissa Deckert Vollmer**

- The Board reviewed the ASHA verification provided by the applicant. This document did not show an annual certification. Also, it did not contain a CEU registry showing completed continuing education courses. The Board expressed concern that the applicant did not present any current CE documentation (i.e., 2020-2024). The Board reviewed the laws and rules pertaining to re-licensure with Matt Menge, assistant attorney general.
- Robyn Zeltinger made the motion to send the applicant a letter stating that while we received the letter from ASHA, we still need more concrete evidence of actual attendance of continuing education conferences. Therefore, the Board needs to hold to the ND laws and rules stating that she needs to provide 150 hours of documented continuing education. The Board will keep the application open for a year to give the applicant the opportunity to submit the appropriate documentation. If documentation is received, the Board will hold a special meeting to review the new information.
- Danielle Landreville seconded the motion.
- Roll Call Vote:
- All Aye

### III. October Regular Meeting

- Discuss rescheduling
  - Robyn advised that she will not be able to attend this meeting and Courtney Olson volunteered to run the meeting. Danielle also advised that she cannot attend on the 18<sup>th</sup>.
  - Marin, Hannah, Matt and Courtney will be able to attend on the 18<sup>th</sup>. It was decided to keep the meeting on October 18<sup>th</sup>.

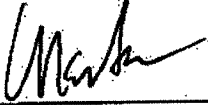
### IV. Incorrect Billing Termination

- The Board discussed notification that an SLP was terminated due to incorrect billing. Matt Menge recommended that the Board respond and advise that a complaint should be filed if the person has concerns about the former employee's conduct. In addition, please provide any additional information that may be relevant if believed this incident should be investigated by the Board.
- Matt Menge recommended that the board discuss authorizing him to send out a subpoena if a complaint is received and more information is needed.
  - Robyn Zeltinger made the motion to authorize Matt Menge to request a subpoena for any additional information that the Board may need if a complaint or incident report is filed.
  - Matt Menge recommended that the motion be amended so he is authorized to serve a subpoena.
  - Robyn Zeltinger amended her motion so Matt Menge can serve the subpoena related to the incident reported to the Board if necessary.
  - Marin Almer Seconded the motion.
  - Roll Call Vote

- o All Aye

**V. Adjourn.**

- The meeting adjourned at 12:48 pm CST



Dr. Marin Almer-Recording Secretary



Date

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above. If so, include: (may require Executive Session per NDCC 44-04-19.1(2) due to possible need for attorney consultation)