

North Dakota
State Board of Examiners
on
Audiology and Speech-Language Pathology

Meeting Minutes

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology held a regular board meeting on Friday January 28th 2022.

Date: January 28th 2022

Time: 12:30pm

Location: APT, Inc

2900 E. Broadway Ave Suite #2

Bismarck, ND 58501

Remote Access: +1 (669) 224-3412 Access code: 861-118-317

I. Call to Order

Amanda Leddige-President presiding

Robyn Zeltinger-Licensing Secretary, CE Coordinator

Amber Fox-Treasurer

Erin Holt

Danielle Landreville

Courtney Olson

Matthew Miller

Marin Almer

Dave Shaibley - AAG

Brian Barrett-Apt, inc.

II. Meeting Minute Review

1. October 22nd 2021 Regular Board Meeting minute review.

Amanda: Motion to approve meeting minutes

Matthew Miller: 2nd the motion

All Aye

III. Data Management system conversation

A. Big Picture and website Discussion

1. Renewals for 2022

a). Reviewing Renewal CE's.

Applicants submitted unapproved CE's weeks, days before the renewal deadline.

Brian discussed website and the renewal process. Online renewals appear to be working and feedback is positive.

b). CE Broker Presentation.

*CE Broker is a Software company -simplify continuing education
Course instructor(s) can register their courses on the site or apply for board approval.
which would route to the board.*

Main aspect of CE Broker: Using it for post renewal audits

- Can collect CE data from Big Picture or license holders*
- CE Broker can check on license holder CE status*
- System can check on the status and see if licensee met requirements
audit-e.g., 5%-CE Broker can share this information to the Board digitally*
- Information is collected directly from the CE Provider as well (e.g, ASHA)*
- CE Broker can disable the ability for a license holder to report CE that is not approved by
ASHA, etc.*
- CE Broker's system has a course search or log for the license holders*
- CE Broker does not create CE Content..it's just the platform.*
- CE Broker funding model: Revenue is made through voluntary subscriptions from
license holders. There is no cost to the Board.*
- License holders can select different account types: Basic account (free) and Professional
account (\$29 annually) and concierge account*

Questions:

- 1. Does the Board have ability to manage course approvals?
Answer: Yes. Also, the Board can set up so ASHA and AAA is automatically approved.*
- 2. How does a group get partnered with CE Broker?
Do they need to pay to have their courses approved if not ASHA or AAA?
Answer: No. Unless the Board has a fee for the CE provider to be approved.*
- 3. Is there Zero cost to the Board and can this change at any time?
Answer: The CE Broker contract does not indicate a fee.*
- 4. Is there a list of CE's that a licensee may choose from?
Answer: There is a tab that says "find CE" for ND*
- 5. Do companies or the facilitator of a CE need to pay to get their course listed?
Answer: Whether a provider pays or not, they have the ability to list their courses
Whether you are a basic user or licensee with a paid subscription-this does not
influence what you can see on the CE Broker platform.
Some courses on CE Broker are free, others are not. Depends on provider, not CE
Broker*
- 6. Is it possible for license holders to have the free membership and just pay for
courses?*

Answer: They do not have to have a paid subscription. Account type does not affect what you pay for courses

7. If Board decides to proceed, what does this look like?

Dave Shaibley: From a state perspective, even if there is no cost, need to follow state procurement rules. CE Broker would need to submit a proposal to procurement

Answer: CE Broker has an Attestation that they are a sole source provider-no other competing vendors out there

2. Applications on website

a). Notarizing applications: Is this required by law?

ND Administrative Rules 11-02-01-01 #2 indicates applications shall be signed by the applicant and notarized.

Per Dave Shaibley: If the Board receives an application that is not notarized but has all other requirements, the Board can approve the application, licensure.

Amanda: Motion to no longer require notarization prior to application approval

Danielle Landreville: 2nd the motion

All Aye

3. Big Picture Invoice review

Board reviewed; invoice is in-line with the PA

Amanda Leddige: Motion to pay the invoice from Big Picture

Courtney Olson: 2nd the motion

All Aye

IV. Financial

A. Treasure Report

1. Analysis of Revenue and Expense (previous year comparison)

2. Balance Sheet

3. July – December 2021 Profit and Loss

Amanda Leddige: Motion to approve Treasurer Report

Robyn Zeltinger: 2nd the motion to approve the report

All Aye

V. Applications-Licensure Secretary Report

A. Applications approved under Chair authority include:

Ivoriann Wooley, SLP #2012

Nicole Rudack, SLP #2013
Mackenzie Thorstenson, SLP #2014
Javad Anjum, SLP #2015
Kimberly Phelan, SLP #2016
Nancy Woody Haack, Aud #2017
Lauren Schott, SLPLA #2018
Meyyammai Muthu, SLP #2019
Erin O'Leary, Aud #2020
Minde Pulvermacher, SLP #2021
Meghan Voigt, SLP #2022
Chaya Segel, SLP #2023
Rachel Tenold, SLP #2024
Anastazia Badeau, SLP #2026
Lindsey Regier, SLP #2027
Jordan Mann, SLP #2028
Bonnie Rostan, SLP #2029
Chelsea Maag, Aud #2030
Haley Haider, SLPLA #2031
Megan Davis, SLP #2032
Kristine Chandler, SLP 2033
Kelli Hillerud, SLP #2034
Sydney Monger, SLPLA #2035
Julia Nicholson, SLP #2036
Brooke Mathis, SLP #2037
Abbi Dunnam, SLP #2038
Mitchell Nelson, SLP #2039
Stephanie Scherping, SLPLA #2040
Autumn Muckenhirn, SLP #2041

Amanda Leddige: Motion to ratify applications approved under chair authority

Erin Holt: 2nd the motion

All Aye

B. Application review

1. Kelly Rosenau

Practiced in 2021 without a license, billed Medicaid. Applied for re-licensure

Board discussed and reviewed application

Amanda Leddige: Motion to grant re-licensure to Kelly Rosenau

Courtney Olson: 2nd the motion

All Aye

Amanda Leddige: Requested that Brian, Dave and Robyn work together to draft a letter asking her to provide clarification from her employer or special education director that they were aware she didn't have a license and that Medicaid may have been incorrectly billed during that time period. And that the board may take further action upon receipt of those documents.

2. Aniket Saoji

- a). Completed Masters at University at Buffalo
- b). Applying through reciprocity with MN. Submitted the laws and rules at time of licensure. Completed undergraduate work in India. No undergraduate transcripts submitted.

*Board reviewed and discussed application, MN laws and rules
Applicant is a member of ASHA, has his CCC's. Ph.d
Board felt they could accept not having the undergraduate transcripts*

*Amanda Leddige: Motion to approve application.
Erin Holt: 2nd the motion
All Aye*

Amanda requested that we ask for the undergraduate transcripts if available.

VI. Old Business

A. Administrative Rules Review

1. Board reviewed 11-01-01-01 Organization of board of examiners on audiology and speech-language pathology

Board discussed adding an additional member of the board that is an SLPLA. Board concluded that, according to the ND Century Code 43-37-05 #2 which indicates the board is composed of 8 members and 2 members need to be audiologists, four must be speech-language pathologists, one must be an otolaryngologist and one must be a consumer.

Suggested Changes to 11-01-01-01: Change Board's Contact information

*Possibly inviting an SLPLA to help with subcommittee work.
Dave advised that this is Ok, but the non-board member cannot make decisions or vote. They could just give recommendations.*

Officers elected annually. Board could decide to elect annually without changing Adm. Rules.

2. Board reviewed section 11-02-01-01 (1.b) which states the following: "an official transcript verifying completing of undergraduate and graduate degrees.

Suggested change: change "official" to "a transcript" verifying the relevant graduate and undergraduate degrees and other information requested by the Board.

3. Board reviewed 11-02-01-01 #2 which states: "All applications shall be signed by the applicant and notarized"

Suggested change: add "any other information requested by the board"

4. Board reviewed 11-02-01-01 #5 which states "The board may grant licensure to an applicant who holds a current license in good standing to an audiologist, speech-language pathologist, or speech-language pathology licensed assistant in another state or jurisdiction if that other state or jurisdiction imposes at least substantially the same standards that are imposed under this chapter".

Suggested Change: Dave Shaibley regarding this rule to get specific language and send it to Amber for review

5. Board reviewed Section 11-02-01-04 # 4 which states: If the completed application for renewal, renewal fee, and proof of completion of continuing education are not filed before the first day of each year, the licensee shall pay the late fee associated with the license.

Suggested change: Late fee language needs to be removed. Can only charge fees recognized By Century Code.

6. Board Reviewed Section 11-02-01-05 regarding fees

Suggested changes: Fees to increase? Put earmark on money, identify a reserves such as \$500,000 for litigation reserve and \$50,000 for IT reserve.
If going to change fees, need to justify

7. Board reviewed 11-02-01-06 #1 Continuing Education

Per Dave Shaibley: The Board can move to a renewal audit system without changing the rules.

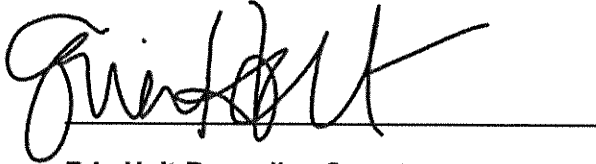
Suggested Change: Board discussed possibility that CE's do not need Board approval. Instead, the Board would implement a renewal audit and continuing Education would be reviewed during the time of the audit. If it is determined that a licensee's CE's are not appropriate, the Board would address this issue with the licensee.

Per Dave Shaibley: If the Board wants to go to the committee in June of 2022, Administrative Rule changes need to be submitted on or before May 1st 2022 (including publications to newspapers).

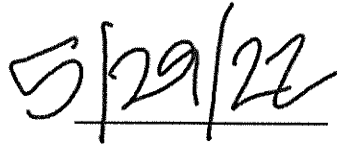
Board agreed to schedule a special meeting on February 11th @ 12:30pm

VII. Adjourn

3:19 Pm January 28th 2022



Erin Holt-Recording Secretary



Date

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above. If so, include: (may require Executive Session per NDCC 44-04-19.1(2) due to possible need for attorney consultation)