

North Dakota
State Board of Examiners
on
Audiology and Speech-Language Pathology

Special Meeting Minutes

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology held a Special Board meeting on Friday February 11th 2022.

Date: February 11th 2022

Time: 12:30pm

Location: APT, Inc

2900 E. Broadway Ave Suite #2

Bismarck, ND 58501

Remote Access: 1-571-317-3112 Access Code 503-602-757

I. Call to Order

Dr. Amanda Leddige: Presiding President

Robyn Zeltinger: Licensing Secretary & CE Coordinator

Amber Fox: Treasurer

Erin Holt

Danielle Landreville

Dr. Matthew Miller

Brian Barrett, APT

II. Meeting Minute Review

1. January 28th 2022 Regular Board Meeting minute review.

Amanda Leddige: Motion to approve minutes

Amber Fox: 2nd the motion

All Aye

III. Statement of Receipts and Disbursements and Changes in Fund Balance

1. State Auditor required Boards to submit an audit every year.

Brian Barrett: APT looked into having CPA's complete audits. This will cost anywhere from \$10,000 to \$25,000. However, this Board's has less than \$750,000 so the State Auditor allows the Board to submit the audit on the Statement of Receipts and Disbursements and Changes in Fund Balance form. APT offered to have their hired accountant do the audit for \$500 and will bill back to the Board (like it has done for the previous years).

Amber Fox: Motion to have APT complete the Audit report for 2020-2021

Amanda Leddige: 2nd the motion

All Aye

IV. Old Business

A. Administrative Rules Review and suggested changes

1. Board reviewed 11-02-01-06 #1 Continuing Education

Options: Can the Board implement an Audit without changing the current rules?

Should CE's be uploaded with the renewal application?

Should CE's need to be pre-approved?

Suggested change: 11-02-01-06 #4 CE's for renewal requirements will not apply until the licensee's first full year of licensure. This is intended to allow those who graduated with a master's degree (or doctorate degree) the year prior to the upcoming renewal year, the option of not having to submit continuing education for the upcoming renewal year.

2. Board reviewed 11-02-01-04 Renewal of Licensure and relicensure

Suggested change: Board decided to eliminate 11-02-01-04 #4 "If the completed application for renewal, renewal fee, and proof of completion of continuing education are not filled before the first day of each year, the licensee shall pay the late fee associated with the license".

3. Board Reviewed 11-02-01-07 Passing Score

No suggested change to this section

4. Board Reviewed 11-02-01-08 Speech Language Pathology Licensed Assistants

Board discussed if practicum course would count for 3 semester credit hours in clinical Techniques. Decided that this language is sufficient.

5. Board reviewed 11-02-01-08 #2 Speech-Language Pathology Licensed Assistants

Board reviewed "100 hours of clinical experience overseen by a supervising SLP.
What does "overseen" mean? The 100 hours should be direct client observation?

Suggested change: Clinical experience should be defined as direct supervision of hours.
Need to ask Dave to write the rule similar to the above so that it is "direct supervision"

6. Board reviewed 11-02-01-08 #3 d. (1) Speech-Language Pathology Licensed Assistants

Suggested change: replace evaluations with screenings.

Board Reviewed 11-02-01-08 #4 Speech-Language Pathology Licensed Assistants

Ask Dave if the Board will need to track this for all SLPLAs? Do we need to police this?

7. Board reviewed 11-02-02-02 Code of Ethics

Board discussed language indicating "certificate of clinical competence is not required to practice speech-language pathology and audiology in North Dakota"

Board reviewed advantages and disadvantages to ND not requiring CCC's.
Board decided to not make a change to the current language at this time.

8. Board Reviewed 11-02-02-03 Unacceptable Professional Conduct

Suggested change: Add SLPLA to "the following constitute unacceptable professional conduct by a licensed audiologist or SLP and subject such licensee or potential licensee to sanction".

Suggested change: Add SLPLA to 11-02-02-03 #9 #10 #11

9. Board reviewed 11-02-01-04 #7 Renewal of Licensure and relicensure

Board discussed "unlicensed" for a period for a period of less than 5 years.
Does "unlicensed" mean unlicensed just in ND or unlicensed in any state?

Suggested change: Board decided to have Dave review this rule.

10. Board reviewed 11-02-04-01 Address and name changes

Suggested change: Eliminate "a fee of ten dollars will be charged to reissue a duplicated or changed license"

B. SLPLA Topics

1. Supervision Plans from SLPLAs

Amber advised she needs more time to go through and see who actually renewed their license and see if we can update forms for documentation.

C. Scanning of paper files

1. All Scanning is completed.

Fireside estimate: \$3,100

Total for scanning: \$3,600

APT paid the invoice.

2. Big Picture advised they can store these “scans” in the database. To do this, they will use the Board’s support hours for the month.

Board agreed to have these stored with Big Picture.

D. CE Brokers

Board decided that they are not interested in CE Broker’s product at this time.

VII. New Business

A. Elections: 3 years, 2 term limits

Amanda Leddige	7/1/2019 - 6/30/2022
	<u>Original appointment: 3/2/2016</u>
Matthew Miller	7/1/2019 – 6/30/2022
	<u>Original Appointment: 9/7/2016</u>
Erin Holt:	7/1/2020 – 6/30/2023
	<u>Original Appointment: 7/1/2017</u>
Amber Fox:	7/1/2020 – 6/30/2023
	<u>Original Appointment: 7/1/2017</u>
Robyn Zeltinger	7/1/2021 – 6/30/2024
	<u>Original Appointment: 3/6/2019</u>
Marin Almer:	12/1/2019 – 6/30/2022
	<u>Original Appointment: 12/1/2019</u>
Courtney Olson:	7/24/2020 – 6/30/2023
	<u>Original Appointment: 7/24/2020</u>
Danielle Landreville:	7/1/2021 – 6/30/2023
	Original Appointment: 7/1/2021

1. Nominations for President

Amber Fox: Motion to nominate Robyn Zeltinger as President of Board

Amanda Leddige: 2nd the motion

All Aye

2. Nomination for Licensing Secretary

Amanda Leddige: Motion to nominate Erin Holt as Licensing Secretary.

Robyn Zeltinger: 2nd the motion

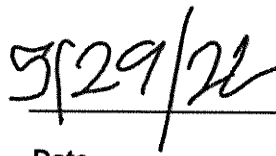
All Aye

VII. Adjourn

Meeting adjourned @ 3:09pm



Erin Holt-Recording Secretary



Date

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive sessions listed above. If so, include: (may require Executive Session per NDCC 44-04-19.1(2) due to possible need for attorney consultation)