# North Dakota

# State Board of Examiners

# on

# Audiology and Speech-Language Pathology

## Special Meeting

## Minutes

The North Dakota State Board of Examiners on Audiology and Speech-Language Pathology held a Special meeting on Monday March 30, 2026.

Date: March 30th 2026
Time: 12pm CST

**I. Call to Order**

- **Courtney Olson**
- **Hannah Campbell**
- **Robyn Zeltinger**
- **Michael Shinners**
- **Krystal Mann**
- **Danielle Landreville**
- **Kayla Fisher**
- **Ashley Roll, AAG**
- **Brian Barrett, APT, Inc**

**II. Application Review**

- **SLP Re-Licensure Application Review**
  - **Mary Finken**
    - **Initially licensed: 6/6/2013**
    - **Expired: 12/31/2025**
    - **Licensed with NDESPB**
    - **Practicing Without a license letter sent on 3/03/2026**
    - **Received response on 3/05/2026**
      - **Courtney Olson made the motion to approve re-licensure with the condition that she complete 2 CE hours in ethics that needs to be completed in 60 days.**
      - **Hannah Campbell seconded the motion.**
      - **Roll Call Vote: All Aye**

        - **Ashley Roll will create the Conditional Licensure Agreement and send this to Ms. Finken.**

    - **Lisa Roteliuk request for licensure renewal extension request under ND administrative Code 11-02-01-04 (6)**
        - **Initially licensed on 02/10/2000**
        - **Expired on 12/31/2025**
        - **The Board agreed that section 11-02-01-04(6) applies.**
            - **Courtney Olson and Kayla Fisher recused themselves from this conversation and vote.**
            - **The Board discussed extending the expiration date for Ms. Roteliuk's renewal expiration date.**
            - **Robyn Zeltinger made the motion that, based on extenuating circumstances or hardship, that the Board extend Ms. Roteliuk's expiration date on her 2025 license through March 30th 2026 allowing Ms. Roteliuk to apply for renewal on March 30th.**
            - **Krystal Mann seconded the motion.**
            - **Roll call vote: All Aye**

- **Question about Goal Book Training**
    - **NDDPI Goalbook training scheduled for 8/27/2026 was approved**
    - **All Goalbook trainings approved since this is a platform NDDPI provides for case managers?**
    - **The Board discussed and decided that these trainings need to be submitted individually for approval.**

**III. Presentation Request from Board Review Task Force**

- **The Board reviewed and discussed the information below and decided to form a subcommittee to finalize answers to these questions. The subcommittee will include Courtney Olson, Marin Almer and Krystal Mann. Brian will send an email with a "Doodle Poll" concerning dates and times for this meeting.**

    - What measurable outcomes or accomplishments has the entity achieved in the past 3-5 years?

        - Are these outcomes aligned with their original purpose?

        - Are there performance metrics in place?

    - What are your goals and objectives as an organization?

    - Have you met your goals and objectives consistently and effectively?

    - What is the frequency of your organization's output (examples: reports, policy recommendations, decisions, licensing requirements, etc.)
    - Internal board question: Are the deliverables timely, impactful, and giving an outcome to our taxpayers?

- How often does the entity meet and what is the average participation?

- Who are the stakeholders you serve?
- What do you believe would be the consequences to the public & stakeholders if the entity were dissolved?

**IV. Website and being ADA complaint by April 24th 2026**

- **The Board reviewed and discussed.**
- **Brian will contact Alberton's about make the website ADA complaint.**

**IV. Public Hearing on Administrative Rules Changes**

- **Review Questions from public hearing**

  **Subsection 9 of section 11-02-01-04:**

  - <u>This language was eliminated due to being seen as a barrier to licensure.</u>

    - Kim Meyers: Wanted confirmation that this was eliminated and agreed with the change.

  **Subsection 2 of section 11-02-01-08:**

  - <u>Language complimenting and corresponding to changes in section 43-37-04 of the ND century code for the last legislative session.</u>

    - Mary Huston: Is there any kind of delineation where the experience comes from? Are the hours required to take place in an undergraduate clinic setting or do they need to occur during an internship and/or working experience?

  **Subsection 3 d. (1) of section 11-02-01-08:**

  - <u>Language clarifying tasks of a speech-language pathologist licensed assistant.</u>

    - Mary Huston: Why did the Board remove "hearing screenings"? Is this because it is diagnostic? If SLPLA's can help with hearing screenings, they should be able to help. However, this opinion depends on what information the board has regarding the removal of this language.

  **Subsection 4 c. of section 11-02-01-08:**

  - <u>Language specifying the number of speech-language pathology licensed assistants that can be supervised by one person.</u>

- Kim Meyers: How does this compare to the SLPP standards?

- **The Board reviewed and Courtney Olson made the motion to eliminate the change to hearing screenings in Subsection 3 d. (1) of section 11-02-01-08**
  - **Krystal Mann seconded the motion: Roll Call Vote: All Aye**
- **Kayla Fisher made the motion to accept the answers that were agreed upon by the Board and Courtney constructing written responses to the stakeholders.**
  - **Danielle Landreville seconded the motion**
  - **Roll call Vote: All Aye**

**VII. Adjourn**

- 1:31pm CST